

**BRIEFING DETAILS**

|                             |                                       |
|-----------------------------|---------------------------------------|
| <b>BRIEFING DATE / TIME</b> | Wednesday, 28 November 2018 at 2.30pm |
| <b>LOCATION</b>             | Willoughby City Council               |

**BRIEFING MATTER(S)**

2018SNH049 – Willoughby – DA2018/273

3 Broadcast Way Artarmon

**PANEL MEMBERS**

|                                 |   |
|---------------------------------|---|
| <b>IN ATTENDANCE</b>            | Peter Debnam (Chair), Sue Francis, John Roseth, Gail Giles-Gidney |
| <b>APOLOGIES</b>                | Linda McClure   |
| <b>DECLARATIONS OF INTEREST</b> | None  |

**OTHER ATTENDEES**

|                                 |                                      |
|---------------------------------|--------------------------------------|
| <b>COUNCIL ASSESSMENT STAFF</b> | John McKee, Ritu Shankar, Ian Arnold |
| <b>OTHER</b>                    | Kim Holt – Panel Secretariat         |

**KEY ISSUES DISCUSSED**

- Overview of application
- Proposal complies with Willoughby LEP if all plant and mechanical services floor area is excluded. Applicants legal advice provides justification for the exclusion of plant and floor area associated with mechanical services from gross floor area (GFA) calculations.
- DCP requires 25% landscaping, application is marginally under at 24.5%.
- No submissions received, panel has agreed to electronic determination
- Willoughby DCP controls nominate 54 car parking spaces, application only accommodates 20. This is due to only 75% of the staff would be on site at any one time, staff number at the facility of approximately 20. Council Traffic Engineer supports.

**TENTATIVE PANEL MEETING DATE:** not applicable, panel agreed to electronic determination